



<p>9. List all property which has been attached, repossessed or foreclosed within the preceding one (1) year.</p>	<p>10. A list of extraordinary (more than \$1,000) gifts or contributions made by the corporation during the past year.</p>
<p>11. A list of pending insurance claims made by the corporation during the last year.</p>	<p>12. A list of all transfers or sales made by the corporation, <b>not</b> including transfers or sales made in the normal course of business during the past year.</p>
<p>13. A list of any bank accounts <b>closed</b> by the corporation during the past year.</p> <p>Bank: _____  Acct. #: _____  Branch: _____ Closed: _____</p> <p>Bank: _____  Acct. #: _____  Branch: _____ Closed: _____</p>	<p>14. A list of any unexpired leases involving the corporation.</p>
<p>15. A list of any other businesses in which the corporation held a 5% or more interest in the past two (2) years.</p>	<p>16. Beginning date of business and date business was closed.</p> <p>_____</p> <p>_____</p>
<p>17. The name and address of the person or business in possession of the corporate books of account.</p> <p>Name: _____  Address: _____  City: _____ State _____ Zip _____</p> <p>Name: _____  Address: _____  City: _____ State _____ Zip _____</p>	<p>18. List all bookkeeping and accountants who have kept or supervised books of account and records of the corporation within the preceding six (6) years.</p> <p>Name: _____  Address: _____  City: _____ State _____ Zip _____</p> <p>Name: _____  Address: _____  City: _____ State _____ Zip _____</p>

<p>19. If you have been audited in the past two (2) years, indicate who conducted the audit.</p>	<p>20. Identify the accounting firm or individual who his in possession of books and records of the corporation.</p>
<p>21. If an inventory has been taken of your property within the past two (2) years, please provide a copy of this inventory.</p> <p>___ <b>Yes</b> an inventory has been taken</p> <p>___ <b>No</b> an inventory was not taken</p>	<p>22. A list of all corporate Officers, Directors and Shareholders, including name, address, position with corporate and number of shares owned:</p> <p>Name: _____  Address: _____  Position: _____ Shares: _____</p> <p>Name: _____  Address: _____  Position: _____ Shares: _____</p> <p>Name: _____  Address: _____  Position: _____ Shares: _____</p>
<p>23. The amount of compensation or other consideration paid during the past one (1) year to any of the individuals listed in the preceding requests along with the date of payment:</p> <p>Name: _____  Amount \$ _____  Date: _____</p> <p>Name: _____  Amount \$ _____  Date: _____</p> <p>Name: _____  Amount \$ _____  Date: _____</p>	<p>24. Complete list of all creditors, including name, address, account number, year incurred and amount owed:</p> <p>Name: _____  Address: _____  Acct. # _____  Year incurred: _____ Balance: \$ _____</p> <p>Name: _____  Address: _____  Acct. # _____  Year incurred: _____ Balance: \$ _____</p> <p>Name: _____  Address: _____  Acct. # _____  Year incurred: _____ Balance: \$ _____</p> <p>Name: _____  Address: _____  Acct. # _____  Year incurred: _____ Balance: \$ _____</p>

## **CORPORATE BANKRUPTCY CHECKLIST**

Debtor Names: \_\_\_\_\_

Business Name: \_\_\_\_\_

X=Attached    N/A= Not Applicable

- Minute Book**
- Shareholder Register**
- Tax Returns for past two (2) years**
- Income Expense Balance Sheet Reports for past one (1) year**
- Bank Statements and Canceled Checks for past one (1) year**
- Copies of last two (2) Inventories, if applicable**
- Documentation of intellectual property (i.e., Patents, Trademarks, Copyrights, Royalties, etc.) If applicable**
- Accounts Receivable Ledger with names and addresses of corporate creditors and all documentation associated therewith**
- A copy of your most recent financial statement or P&L**